An electronic version of this form is also available online. If you would prefer to make your application using the electronic version, please visit Ofcom’s website at www.ofcom.org.uk
Who is the licence to be issued to?

A licence can only be issued to a legal entity. Ofcom recognises the following main types of legal entity:

- individual or sole trader;
- partnership;
- public limited company;
- limited company; and
- incorporated association.

As well as:

- corporations;
- local authorities and
- unincorporated registered charities.

For a partnership, please give the full name of one partner (who must also sign the declaration on page 4) and supply a list of the full names of all other partners in the declaration.

What is the trading name (if any) of the business that will register the business radio service?

Where would you like the licence to be sent?

Please note that for a public limited company, limited company or incorporated association, this must be the registered office.

Customer details

1. Who is the licence to be issued to?

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2. What is the trading name (if any) of the business that will register the business radio service?

3. Where would you like the licence to be sent?

   Please note that for a public limited company, limited company or incorporated association, this must be the registered office.
4. Please supply a contact name and address for licence renewals, accounts queries and additional correspondence.

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Address</td>
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<tr>
<td>Postcode</td>
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<tr>
<td>Tel</td>
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<td>Fax</td>
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<td>Email</td>
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5. If the addresses in Questions 3 and 4 are different, do you wish to have copies of the licence sent to each location?

- [ ] Yes
- [ ] No

6. Please supply the names and contact details of people in your organisation who are responsible for the operation of radio equipment, and who Ofcom can contact in case of queries about your application and/or radio system.

**Non-technical contact**

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Tel</td>
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<td>Fax</td>
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<td>Email</td>
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**Technical contact (if different)**

<table>
<thead>
<tr>
<th>Name</th>
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<tr>
<td>Tel</td>
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<td>Fax</td>
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</tbody>
</table>
I declare that all details given in this application form are correct to the best of my knowledge.

The information on this application form is being collected on behalf of Ofcom.

**Signature of applicant**

Date of application

For self and partners (tick if applicable)

**Full name in CAPITAL LETTERS**

Position in organisation (if applicable)

Partnerships must be applied for by one partner signing ‘for self and partners’. A director or authorised person must sign for public limited companies, limited companies and other legal entities.

**Partnership members**

Name

Signature

Name

Signature

If the number of partners exceeds the space provided above, additional partners’ details should be provided on a separate sheet of paper in the format given above and attached to this form.

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**Checklist**

Failure to complete this form fully or provide any additional information requested may delay the processing of your application.

☐ If applying on behalf of a partnership, have you listed all the partners in the declaration?

☐ Have you enclosed payment for the licence fee? Please make cheques payable to ‘Ofcom’.

☐ Have you signed the declaration?

Please note that any false information provided may, at Ofcom’s discretion, invalidate the licence after it has been granted.

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**Where to send your form**

If you require any advice on completing this form, please contact the Ofcom Contact centre on 0207 981 3000.

Please send to:

Ofcom Contact Centre

Ofcom

Riverside House

Southwark Bridge

London SE1 9HA

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**Cost of a licence**

The licence fee is £50 which includes registration of up to 50 terminals. For every terminal beyond 50 you should add £1 to the cost of your licence.